

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting

421 High Street, Spooner, WI

November 17, 2020 at 5:00 PM

Meeting will be held via Zoom

Email spoonerlibrarydirector@gmail.com for link

A. CALL TO ORDER -

B. ROLL CALL -

C. APPROVAL OF PREVIOUS MINUTES -

D. APPROVAL OF MONTHLY VOUCHERS -

E. PUBLIC COMMENT -

F. OLD BUSINESS -

1. Library's Response to COVID-19 – Reopening plan continued
 - a. Additional safety measures for staff
2. 2021 Budget – Approve final 2021 budget
 - a. City approved increase to finish bringing all staff up to equitable pay
3. Inclusivity Study – Facility (indoor spaces), page 16
4. Review Library Policies – Rules of Conduct, page 15-16
5. Break room update

G. NEW BUSINESS – None

H. LIBRARIAN'S REPORT -

1. Review Expenditures and Revenue for 2020
2. Farmers to Families Food Box Distribution, additional distributions
3. New hire update

J. FINANCIAL REPORT -

2020: TOTAL EXPENDITURES FOR 2020 = \$ 262,704.84

2020: TOTAL REVENUE FOR 2020 = \$ 313,546.31

COPIES = \$ 969.55

REPLACEMENTS = \$ 237.00

UNRESTRICTED DONATIONS = \$ 6,898.93

RESTRICTED DONATIONS = \$ 12,881.50

GRANTS = \$ 2,306.35

WASHBURN COUNTY = \$ 110,159.41

CROSS COUNTY = \$ 20,051.73

GENERAL PROPERTY TAXES = \$ 160,000.00

OTHER = \$ 42.00

J. NEXT MEETING – January 26, 2021 @ 5:00 p.m. NO MEETING IN DECEMBER

K. ADJOURN