

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting
421 High Street, Spooner, WI
November 19, 2019

A. CALL TO ORDER -

B. ROLL CALL -

C. READING OF PREVIOUS MINUTES -

D. APPROVAL OF VOUCHERS # 122 – 132 = \$11,031.14

E. PUBLIC COMMENT -

F. OLD BUSINESS

1. Inclusivity Study – Continue Inclusivity Study, page 9 of Staffing.

2. Budget 2020 – Vote on final budget for 2020.

G. NEW BUSINESS

1. None

H. LIBRARIAN'S REPORT

1. Staffing – Welcome Katy Larson, our new library assistant with an emphasis on outreach.

2. Inclusivity – Director attended Continuum of Care (COC) meeting. Library was granted a \$300 donation from the Webb Lake Community Club to purchase accessibility equipment for programs. Director purchased a portable sound system with microphone, a wireless microphone, a wireless headset microphone, a microphone stand, 2 noise reduction earmuffs, a microphone windscreen, and a speaker for the projector.

3. Displays – New Knapp Designs is making two end caps for the junior book section to display books and a DVD shelf to expand the children's DVDs. Donation money will be used to purchase these.

4. Tech Training – Staff had the opportunity to attend Tech Training Day in Rice Lake early November. It was very good. Staff toured the Rice Lake Public Library as well. RLPL gave us old office chairs for our computer stations.

5. Director Graduation – Director is set to graduate with her Master's in Library and Information Science on December 15th in Milwaukee. She will then qualify for her regular grade 1 certification.

6. Upcoming events at SML –

NOVEMBER 2019

11/19 - Down to Earth Documentaries @ 6 PM
11/20 - Preschool Story Hour @ 10 AM
11/20 - Book Group, The Library Book @ Noon
11/21 - Library Writers @ 6 PM
11/22 - Stuffed Animal Sleepover @ 6 PM
11/27 - Preschool Story Hour @ 10 AM
11/28 - LIBRARY CLOSED (THANKSGIVING)
11/29 - LIBRARY CLOSED (THANKSGIVING)

I. FINANCIAL REPORT

TOTAL EXPENDITURES FOR 2019 = **\$ 237,515.15**

INCOME FOR 2019 = **\$ 282,053.30**

2019: COPIES = **\$ 3,908.35**

REPLACEMENTS = **\$ 898.67**

UNRESTRICTED DONATIONS = **\$ 4,877.00**

RESTRICTED DONATIONS = **\$ 4,664.27**

GRANTS = \$ 2,346.88
WASHBURN COUNTY = \$ 108,132.84
CROSS COUNTY = \$ 19,007.38
GENERAL PROPERTY TAXES = \$ 138,100.00
OTHER = \$ 118.00

J. NEXT MEETING – January 28 @ 5 PM

NO MEETING IN DECEMBER

K. ADJOURN