

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting

421 High Street, Spooner, WI

All attendees must wear a mask and social distance

July 28, 2020 at 5:00 PM

A. CALL TO ORDER -

B. ROLL CALL -

C. READING OF PREVIOUS MINUTES -

D. APPROVAL OF VOUCHERS # 68 - 80 = \$ 8,767.14

E. PUBLIC COMMENT -

F. OLD BUSINESS

1. Library's Response to COVID-19 – Check-in and next steps
 - a. Accepting money, programs, book nook, etc.
2. Inclusivity Study – Services, continued
3. Review Library Policies – Collection Development Policy
4. Director Certification – Director is officially certified as a Grade 1 Public Librarian, effective May 2020
5. Crack Report – July 2020 Crack Report shows little change, sent to engineer and City

G. NEW BUSINESS

1. Annual Review of the Director - At this time the chairman anticipates going into closed session as per State Statute 19.85(1):19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises to discuss the annual library director evaluation.
2. Budget 2021 – Vote on proposed budget to send to City, two options presented

H. LIBRARIAN'S REPORT

1. Summer Reading Program update – 293 signed up (114 adults, 142 kids, 37 teens), 3,262 books read
2. Programming Update – Zoom story time, facebook events, scavenger hunts, Where are the Librarians?
3. Sandy Mackie Memorial – Director met with Sandy's husband and son to discuss a way to memorialize Sandy with the donations that have come in. A decision was made to purchase and install a gazebo outside near the entry of the library.
4. Community First Washburn County Update
5. Staffing update

J. FINANCIAL REPORT

2020: TOTAL EXPENDITURES FOR 2020 = \$ 158,664.26

2020: TOTAL INCOME FOR 2020 = \$ 308,301.49

COPIES = \$ 969.55

REPLACEMENTS = \$ 227.00

UNRESTRICTED DONATIONS = \$ 4,720.00

RESTRICTED DONATIONS = \$ 11,135.00

GRANTS = \$ 1,000.00

WASHBURN COUNTY = \$ 110,159.41

CROSS COUNTY = \$ 20,051.73

GENERAL PROPERTY TAXES = \$ 160,000.00

OTHER = \$ 39.00

J. NEXT MEETING – August 25, 2020 @ 5:00 p.m.

K. ADJOURN