

SPOONER MEMORIAL LIBRARY

Board of Trustees Meeting
421 High Street, Spooner, WI
February 25th 2020

A. Meeting called to order at 5:00 by Kevan

B. Roll Call - Kevan, Bodzislav, Johnson, Ford, Waltz, Clay, Bruce, Reiter (arrived late)

C. Approval of previous minutes - Motion by Waltz, second by Johnson. Motion carried.

D. Approval of Vouchers # 8 – 22 = \$22,035.34 - Motion by Kevan, second by Ford. Motion carried.

E. Public comment - None

F. OLD BUSINESS

1. Inclusivity Study – Director continued the DPI’s Inclusivity Study with the Library Board. Pages 10 & 11 (What the Library Has to Offer) have now been completed.

2. Small Library Strategic Planning Cohort w/ WiLS – Most of the team has been selected for the strategic planning committee. Patron Beverly Stencil and staff member Eva Apelqvist have agreed to help on this committee. Director is waiting to hear back from other possible team members who have been invited to join the committee. Kevan would like to be on committee but needs to wait on the in person workshop dates.

3. Officer Positions – Voting of Trustee officer positions of President, Vice President and Secretary motioned by Johnson, second by Ford. Board voted 3 times. All motions carried. President Kevan, Vice President Waltz and Secretary Bruce. These positions will begin March 2020 through February 2021.

G. NEW BUSINESS

1. None

H. LIBRARIAN'S REPORT

1. Nominated for Local Awards – The library has been nominated for Business of the Year, Community Involved Business of the Year, and Customer Friendly Business of the Year. Director to attend the awards banquet with 2 board members. The cost is \$35 per person and the event is on April 1st from 5:00-8:00 p.m. It was agreed that Waltz and Clay would also attend.

2. Library Legislative Day – Members of NWLS attended Library Legislative Day in February. As a result, Senator Janet Bewley called our library Director and had a discussion, giving positive feedback on our library and the programs provided and offering a statement to be read at the library’s “Trauma Informed Community” program.

3. Furnaces – The library furnaces have been acting up this winter, especially the oldest one that heats the adult sitting area and is 23 years old. The furnace is currently out of commission, requiring a \$500 part. Director met with the City on 2/25 at the Property Planning meeting to discuss replacing that furnace. Director sought out 3 bids for City, and the City chose one to present at next week’s City Council Meeting for final approval.

4. Marketing – Every Friday Carolyn has been submitting articles for the 2 local papers with great success, including a full back page spread (in color) about story hour. The Spring 2020 newsletter comes out this week.

5. Programs – Cook Book Club is very popular. Wisconsin author/librarian Jacqueline Francis visited the library. Distinguished Book Club, a Newbery award themed book club will be starting end of March and celebrate books awarded the Newbery or Newbery Honor medal. VaLIONtine Party had a large crowd as did LEGO Club, many thanks to Carolyn’s articles in the papers. Dreamcatchers with Laura Richey was very popular. Laura will be leading another program this Spring about Native Nations in Wisconsin.

6. **Statistics** - Director compiled and shared with the Board circulation data from 1917 - 2019. This data confirms that circulation has consistently stayed along the same line, decreasing some years while increasing some years. E-circulation and program attendance have consistently been increasing since 2010. The Director also shared the fact that The Spooner Library has been running Story Hour for over 100 years.

7. **Upcoming events at SML in March** - Lego Club, Trauma Informed Community, Story Hour, The Gift Screening, Fiction Fledglings, Reading Night at Spooner Elementary School, FLASH, Cook Book Club, Engaging Next Generation Outdoors, Puzzle Competition, St. Croix Hospice, Buddy Book Club, Down to Earth Documentaries, Living with Arthritis, Brownbag Book Group, Library Writer's Group, Newbery Book Club, Community Game Night and Open Mic Night.

I. FINANCIAL REPORT

2020: TOTAL EXPENDITURES FOR 2020 = **\$ 46,825.24**

INCOME FOR 2020 = **\$ 131, 430.99**

2020: COPIES = **\$ 733.85**

REPLACEMENTS = **\$ 136.00**

UNRESTRICTED DONATIONS = **\$ 350.00**

RESTRICTED DONATIONS = **\$ 0.00**

GRANTS = **\$ 0.00**

WASHBURN COUNTY = **\$ 110,159.41**

CROSS COUNTY = **\$ 20,051.73**

GENERAL PROPERTY TAXES = **\$ 0.00**

OTHER = **\$ 0.00**

J. NEXT MEETING – MARCH 24TH @ 5 PM

K. ADJOURN - 6:08pm Motion by Keven, second by Reiter. Motioned carried.